

# — THE — STRAWBERRY BANK

## HOTEL

## CONFERENCE FACILITIES

The Strawberry Hotel is set on two acres of beautifully landscaped gardens in Meriden, the village at the heart of English countryside, therefore making the perfect settings for relaxation after a long day's business. We are located close to The National Exhibition Centre, Birmingham International Airport and the motorway network.

We offer a choice of conference rooms, and function room facilities which are available from 2 to 150 guests. We have 69 Bedrooms all with LCD television, hair dryer, coffee and tea making facilities to ensure that your stay is comfortable and enjoyable. We can help you deliver a well-planned and, importantly, a well budgeted event. Our comprehensive day delegate and 24 hour packages can be found below. However, like many of our organisers, you may require a bespoke package so please get in touch to discuss your specific requirements in more depth.

### Day Delegate Rate £22.95

Your package price includes the following as standard:

- Room hire
- Unlimited tea & coffee with biscuits throughout your day
- Fresh water and cordials
- Buffet Lunch
- Mints
- Dedicated event manager
- Meeting room stationery
- LCD projector and screen, plus flip chart
- Free car parking
- Secure Wifi

### 24-hour rate £101.95

In addition to the day delegate rate items above, your 24-hour package price includes the following:

- En suite accommodation
- Choice of dinner options
- Full English breakfast
- Wifi

We also offer an extensive range of enhancements and are happy to discuss these with you when arranging your event.

### Conference Buffet Menu

- A selection of finger sandwiches with the following fillings:
  - Free-range egg & watercress mayo
  - Roast chicken and sun-dried tomato mayo
  - Cider glazed ham with mixed leaves
  - Mature cheddar and homemade chutney
  - Roast red pepper humous and mixed leaves
- Seasoned Potato Wedges
- Pizza Pockets
- Duck & Hoisin Spring Rolls
- Honey & Mustard Chipolata Sausages
- Cheese & Onion Goujons
- Mini BBQ Pulled Pork Rolls
- Quinoa, Wild Rice & Edamame Bean Salad
- Appleslaw

### Additional Food Option

Pastries £2 per person  
Bacon Baps: 4 per person  
Fruit Bowl in the Room: £10  
Selection of Cakes £2 per person

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Room Set Up	Boardroom	Cabaret	Theatre	Classroom	U-Shape	Banqueting
Meriden Suite	50	50	100	60	40	80
Small Meeting Room	Up to 10	N/A	N/A	N/A	N/A	N/A

## Payment Details

Payments due 48 hours prior to the meeting.

We accept all major credit cards, the exception of AMEX & DINERS, company cheques and cash. BACS payment is available upon request.

Account facilities are available depending on level of business and agreement with Management.

We will require you to fill in a credit form and provide us with bank references.

## Cancellation Policy

A booking for a meeting or a conference room which is confirmed in writing or by email, may be cancelled without financial penalty up to 14 days prior to the date of arrival. If cancelled less than 14 days prior to this date, a charge will be made equivalent to 100% of the room rate hire or conference delegate rate per person.

We will hold liable for these cancellation charges, the company or individual that makes the booking.

A booking of a 24 hour conference involving bedrooms and meetings confirmed in writing with a delegate rooming list may be cancelled without financial penalty, up to 14 days prior to the date. Any cancellations after the 14 days will involve a charge of 100% of the 24 hour rate per delegate.

We will hold liable for these cancellation charges the company or individual that makes the booking.

A booking of a conference/ meeting involving all the conference rooms in the hotel, maybe cancelled without financial penalty up to 14 days prior to the date.